PURPOSE
This policy identifies academic advising and support services that are available to all COM students.

SCOPE
This policy is applicable to all COM students.

POLICY STATEMENT
It is the policy of COM that students will have access to academic support and counseling regarding time management, learning styles, study skills, utilizing educational resources and test-taking skills for student success. Available resources include assigned Faculty Advisors, Student Affairs staff members, psychologists, Assistant/Associate Deans and Deans of the University.

RELATED INFORMATION AND PROCEDURES
All entering COM students are assigned a Faculty Advisor, who will serve that role throughout the duration of a student’s enrollment. Education Skills/Learning Specialists from both colleges are available to offer academic skills workshops in addition to providing individual academic support through the Office of Student Affairs. Education Skills/Learning Specialists from both colleges are available to be utilized by the COM students. Numerous faculty, staff, and administrators with advanced educational degrees and expertise in adult learning are available to serve as resources for the students. Procedures are maintained in the Office of Student Affairs delineating where and how students access these academic support services. Licensed clinical psychologists are available for students through the Office of Student Affairs.
RESPONSIBILITIES

A. The Dean of COM is responsible for implementing the provisions of the document.

HISTORY (R*)

Approval Date:
6/6/2023

Revision Date(s):
7/23/2019
3/26/2020

Reviewed Date(s):
5/15/2023

R: Dean of COM
A: Office of Student Affairs and Academic Affairs
C: Faculty, Staff, and Legal
I: All CHSU Community