



# California Health Sciences University

## COLLEGE OF OSTEOPATHIC MEDICINE (COM) ADMISSIONS AND ENROLLMENT POLICY CLASS OF 2030

### **PURPOSE**

The purpose of the CHSU Admission Policy for the Doctor of Osteopathic Medicine Program is to detail the admission requirements and procedures for students applying to the Doctor of Osteopathic Medicine Program.

### **SCOPE**

This Policy shall apply to all candidates for admission to the COM.

### **POLICY STATEMENT**

#### **Non-Discrimination Admission Statement**

The COM does not discriminate on the basis of race, ethnicity, color, sex, sexual orientation, gender, gender identity, national origin, age, disabilities or religion, or based on any other membership in a protected class. CHSU-COM selects applicants in compliance with CHSU's [Non-discrimination policy statement & purpose](#).

#### **Minimum Requirements for Interview and Admission**

The admission process to CHSU COM is competitive. The COM uses a mission driven admissions process: therefore, the applicant's academic ability and alignment with the mission and vision of CHSU is considered in the admissions process. Other qualities that reflect the student's ability to adapt to a rigorous academic curriculum and to demonstrate professional and ethical characteristics for a future professional provide an advantage in the application process. If you have a question about the admissions process, contact the Office of Admissions in advance of applying.

A competitive applicant will likely have one or more of the following related qualities:

1. A demonstrated interest in and commitment to healthcare as evidenced by volunteer or employment in a health care setting.



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2. A demonstrated commitment to or understanding of the osteopathic medical profession (e.g. shadowing one or more osteopathic physicians);
3. Service to the community (e.g. volunteer humanitarian/altruistic works);
4. A determination to learn the continued advancements in biomedical sciences through research and other scholarly activities.

Applicants for admission must meet the following requirements to be considered for an interview:

- a. Must be able to earn a bachelor's degree (B.S. or B.A.), or equivalent prior to matriculation. Any undergraduate major is considered but a strong science background is essential.
  - All prerequisites must be completed at an institution accredited by an agency recognized by the U.S. Department of Education.
  - Applicants who have taken coursework and/or earned a degree from a foreign institution must submit an evaluation of their transcripts to AACOMAS. The transcript evaluation company chosen must be approved by AACOMAS. Further detail relating to International Students are outlined below.
- b. Must have completed the prerequisite courses identified in the chart below.
  - Applicants may not use the same course to fulfill more than one prerequisite.
  - The number of units listed below for prerequisite requirements is the minimum number of units required in each subject area. Different educational institutions use different systems for determining the number of units for similar courses. Generally, each semester unit is equivalent to one-point-five (1.5) quarter units and applicants to the COM must have completed either the number of quarter units or semester units stated in the chart. In special circumstances where a course taken does not fit the traditional quarter or semester system, the COM Admissions Staff ("Admissions Staff") may review the course syllabi and course descriptions to ensure the applicant has learned the necessary content for each subject area.
  - Students must earn a minimum grade of at least a "C" or higher to satisfy completion of each prerequisite course. Grades of "C-", will not be accepted. Pass/no pass, credit/no credit will be reviewed on a case by case basis.
  - All applicants must complete all prerequisite requirements within ten (10) years prior of enrollment in the COM. Applicants who have taken prerequisite courses more than ten (10)



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years prior to enrollment in the COM may be required to repeat that coursework prior to matriculation.

- Applicants need to meet the minimum of an overall GPA requirement of 3.0 or higher on a 4.0 scale for both science and cumulative GPA. GPA calculations are based upon all courses completed at the time of application. Multiple takes of course will be accounted for in calculating the cumulative GPA.
- CHSU recognizes that some applicants have improved grades through additional coursework in the years since their initial degree. Students who have new academic history (i.e. those who have completed a pre-medical science program and improved their science GPA), should notify the Director of Admissions (preferably by email) of this coursework as it may not be reflected in the AACOMAS database.

Prerequisite Course	Semester Hours	Quarter Hours
Behavioral Sciences	3	4
Biology	8	12
Inorganic or General Chemistry	8	12
Organic Chemistry	8	12
Physics	8	12
English (e.g. 6 Composition/Literature)	6	9
Please note:  Additional college courses that are recommended but not required include 300-400 level courses that will enhance a student's knowledge in: Microbiology, Biochemistry, Anatomy, Physiology, Genetics, and Immunology.		

- AP credits are accepted if specified on transcripts.



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- c. To be eligible for admission, all applicants must have an MCAT score of 500 or above, with no MCAT subsection score below the 25th percentile. MCATs must have been taken within the past four (4) calendar years to satisfy this requirement.
- d. CHSU uses a rolling admissions process to select successful applicants. Therefore, admissions decisions will be offered on an ongoing basis throughout the application process. Applicants will be notified by mail, email, and phone if they have been accepted into the COM. Instructions and deadlines regarding the AACOMAS application are available from AACOMAS ([www.choosedo.org](http://www.choosedo.org)).
- e. Must be a U.S. citizen, permanent U.S. resident, or DACA recipient<sup>1</sup> ( Once matriculated, students must maintain the requirements for their permanent U.S. resident visa status as set forth by the United States Citizenship and Immigration Services.
- f. Must meet the Technical Standards for Admission and Continued Enrollment. All students must read carefully and affirm that they meet the standards. Any falsification or misinformation is a reason for dismissal.

### Letters of Recommendation

- a. CHSU requires two (2) letters of recommendation to be submitted with the applicant's application.
  - 1. CHSU requires a letter of recommendation from a science faculty member who has taught the student. A pre-medical, pre-health, academic advisor, research director, or committee letter that details the student's academic abilities is also acceptable.
  - 2. One additional letter of recommendation. A letter of recommendation from a physician that details the applicant's ability to be successful in a medical setting is preferred.
- b. Letters from relatives, spouses, family friends, or the applicant's family physician will not be accepted – authors should be as objective as possible.
- c. Letters will only be accepted through AACOMAS or Interfolio. Applicants who wish to utilize Interfolio must have letters sent to AACOMAS. CHSU-COM does not accept physical letters of recommendation, or letters sent directly from the evaluator or applicant via either mail or email. CHSU-COM reserves the right to refuse any letter that is not submitted on professional

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<sup>1</sup> While DACA students can be admitted, DACA students may not be able to obtain Title IV dollars and the University does not fund tuition.



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or college/university letterhead and signed by the evaluator.

- d. Applicants are responsible for submitting applications consistent with these requirements. CHSU-COM will not be responsible for receipt or processing of materials that do not conform to these guidelines.
- e. Applicants will only be reviewed by Admission after all required letters are submitted.

### Admissions Process

- a. AACOMAS Application
  - 1. CHSU participates with other osteopathic colleges in a centralized application processing service (CAS) called the American Association of Colleges of Osteopathic Medicine Application Service (AACOMAS). Applicants must first complete a **primary application** through AACOMAS, including MCAT scores, final transcripts verifying all completed coursework, letters of recommendation, personal statement, and an application fee, <https://aacomas.liaisoncas.com/>. For help with questions related to primary applications, contact AACOMAS Customer Service at 617-612-2889 or [aacomasinfo@liaisoncas.com](mailto:aacomasinfo@liaisoncas.com).
- b. Application Review and Invitation to Complete Supplemental Application.
  - 1. Once the AACOMAS application is received the Office of Admission will review and confirm the application meets the requirements for admission as delineated above. Applications which meet the minimal requirements will receive an invitation via email. The email will include instructions on how to complete and submit the supplemental application. The applicant will be required to submit a non-refundable fee for the secondary application. CHSU COM will honor those applicants who are been approved for the AACOMAS Fee Waiver.
- c. Interview Process.
  - 1. To be considered for an interview, an applicant must meet all the preceding admission requirements and have a complete file. After the Office of Admissions receives these materials, the applicant's file is reviewed to determine eligibility for an interview, based on the established criteria for admission.
  - 2. The interview will be completed in-person or remotely, by one or more interviewers from CHSU-COM. Interviewers will have access to the candidate's experiences, secondary



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application and personal statement before the interview. The purpose of the interview is to assess oral communication skills and professionalism. The interview will also assess an applicant's ability to complete the program successfully and advance in the field of Osteopathic Medicine. When invited to interview the applicant will be provided several interview dates to choose from.

### d. Decisions

1. At the conclusion of the interviews, the interviewers submit their evaluations and recommendation to the Admissions Committee. The Admissions Committee may make any of the following recommendations: to accept, to deny, or waitlist. These recommendations will be sent to the Dean for final decision.
2. The Dean makes all final admission decisions. Applicants will be notified in writing if accepted to CHSU COM. The Office of Admissions will notify in writing those applicants who have been placed on a waiting list and those who have not been accepted for the current admissions cycle. The Office of admissions will maintain a waiting list of highly competitive applicants who may be offered acceptance at a later date. Applicants on the waiting list could be called by the Office of Admissions when a vacancy occurs, up to the last day of COM Orientation for the new academic year.

## Matriculation Requirements

### Student Enrollment Agreement

Students who are accepted into the COM will be presented with a Student Enrollment Agreement. The Student Enrollment Agreement must be completed and submitted to the COM in order to show the applicant's intent to accept the COM's offer of admission and enroll in the program. The Student Enrollment Agreement is a legally binding contract when it is signed by the applicant and accepted by the institution. In signing the Enrollment Agreement, the applicant acknowledges the catalog and student handbook have been made available to read and review.



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## Seat Deposit

Accepted students are required to pay a seat deposit to secure their seat in the class. Enrollment Agreement and seat deposit must be received before the offer deadline, or the seat will be forfeited. The signed Enrollment Agreement must be received before the seat deposit can be accepted. The deposit will be applied toward the student's first year of tuition.

- Those accepted before January 14 will have 30 days to pay the deposit of \$1250
- Those accepted between January 15 and May 14 will have 14 days to pay the deposit of \$1250
- Those accepted after May 14th may be asked for an immediate deposit of \$1250.

Students choosing not to attend the COM after paying the seat deposit will receive a refund, minus the non-refundable portion of \$250.

## Right to Cancel

A student has the right to cancel their Enrollment Agreement and obtain a refund of all charges paid through attendance at the first-class session or the seventh day after enrollment, whichever is later, less the non-refundable two hundred fifty-dollar (\$250) fee. Students who wish to cancel their enrollment agreement must notify the Office of Admissions of the cancellation by email or mail. If a student obtains a loan to pay for an educational program, the student may be required to return all, or a portion of, their loan. If the student has received a disbursement as a result of a credit balance on their account, they will be responsible to repay this loan amount plus interest directly to the lending institution.

## Official Transcripts

Official transcripts sent to AACOMAS are provided to CHSU when an applicant applies. These transcripts are accepted by CHSU if all coursework the applicant has taken at that institution is completed as of June 1 of the application year.

Any school the applicant is attending (or will attend) after June of the application year will require an official transcript be sent directly from that institution to the CHSU. In this case, the transcript sent to AACOMAS will not be accepted.



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In the event that CHSU does require a transcript directly from an institution, transcripts must be sent directly from the Registrar's Office of the school(s) attended directly to the CHSU Registrar's Office. Unofficial transcripts or transcripts hand carried by the applicant (even if in a sealed envelope) are not acceptable. Failure to submit official transcripts by the due date (or to obtain authorized approval of an extension) may result in the offer of admission to CHSU being rescinded and forfeiture of the tuition deposit.

## Technical Standards

All applicants are required to comply with the Technical Standards for the D.O. program. Details of CHSU can be found in the Technical Standards Policy.

The California Health Sciences University acknowledges Section 504 of the 1973 Vocational Rehabilitation Act and PL 11-336, the Americans with Disabilities Act (ADA) 19903, and requires minimum technical standards be present in students accepted into the Doctor of Osteopathic Medicine (D.O.) program.

## Transfer Applicants

CHSU COM does not currently accept transfer applicants.

## DACA and International Students.

- a. Deferred Action for Childhood Arrival (DACA) Applicants.

CHSU welcomes applicants with DACA status to apply to the Osteopathic Medicine program. However, CHSU cannot guarantee licensure of DACA students by state licensing boards (residency or clinical practice licensing); the COM encourages all applicants with DACA status to communicate with the Osteopathic Medical Board of California, or the state where they plan to clinically train or practice, to determine if they will be eligible to receive a license issued by that agency.





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**Please note:** DACA students are not eligible for federal financial aid but may be eligible for private alternative loans. Please reach out to the office of Financial Aid if you have additional questions. If a DACA student is unable to secure funding the offer of admission may be rescinded.

### b. International Students

CHSU does not sponsor visas for international applicants who require a visa to enter or remain in the United States. International applicants who may lawfully enter or reside without Visa sponsorship are welcome to apply. However, COM encourages all such applicants to communicate with the Osteopathic Medical Board of California, or the licensing authority in the state or country where they plan to practice, to determine if they will be eligible to receive a license issued by that agency. Successful completion of the COM program does not guarantee all admitted students will receive such license. CHSU cannot be held liable for students who matriculate and are later denied a medical license in any state for reason.

International students follow the same application steps as all other applicants applying to the D.O. program. International students who have completed a bachelor's degree in the United States will be exempt from the requirements listed below and will be subject to the same admissions standards as described above.

Applicants who have not completed a bachelor's degree in the United States are subject to the following additional requirements:

- Provide Official copies of academic records translated into English from all colleges or universities attended.
- Applicants with U.S. permanent resident states and/or naturalized citizenship, and holders of international visas who complete prerequisite courses from outside the United States must either: (a) submit an official evaluation of their coursework and degree(s), if any, from the World Education Services ("WES") (<http://www.wes.org/>) to AACOMAS; or (b) submit an official evaluation of their coursework and degree(s), if any, from International Education Research Foundation ("IERF") at



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[<http://www.ierf.org/>] to CHSU. Students may be exempt from the WES or IERF requirements as determined on a case-by-case basis.

- International applicants applying to attend CHSU who are from a country where English is not the primary language spoken must submit scores on the Test of English as a Foreign Language (“TOEFL”). These scores may be submitted through AACOMAS. Minimum TOEFL scores required for admission are as follows:

<u>TEST TYPE</u>	<u>SCORE</u>
Paper-Based TOEFL	550
Computer-Based TOEFL	213
Internet-Based TOEFL	100

### Re-admission

#### a. PRIOR CHSU-COM STUDENTS

Students who withdraw from CHSU-COM may be considered for readmission upon re-application. Students intending to return within one year of withdrawing, please refer to the [Withdrawal Policy](#) (section F). If it has been more than one year since withdrawing, students would reapply for admissions following the steps below. Unless otherwise specified in a dismissal decision, students who have been dismissed from CHSU-COM for any reason may not seek re-admission or reinstatement to CHSU-COM.

Re-admission applicants are required to comply with all CHSU-COM’s admissions requirements for all other applicants. In addition, applicants must submit a letter to the CHSU-COM Admissions Department that includes the following information:

1. Reason for withdrawal
2. Status/activities/academic and professional pursuits since withdrawal
3. Reasons why the applicant should be considered for re-admission



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All documents must be submitted at least ninety (90) days in advance of the academic year during which the applicant wishes to re-enroll. The Admissions Committee will review the application for re-admission. As part of its decision-making process, the Committee may request additional supporting documentation or information. All applicants will receive written notification of the Committee's decision via email.

In all cases of re-admission, students must complete the program within the maximum length of time permitted by the COM Graduation Requirements.

All current or former students returning from an approved extended period away from CHSU-COM, such as a leave of absence or an offer to repeat an academic year, must notify CHSU-COM in writing of any offenses, including deferred adjudications, at least sixty (60) days prior to the anticipated return date. An offense occurring less than sixty (60) days prior to the anticipated return date must be reported to the COM - Director of Student Affairs within 24 hours of the offense. Nondisclosure or falsification of any related information may result in the revocation of the offer to return to CHSU, or if already returned to CHSU, referral to the Student Progress Committee for possible sanction up to, and including, dismissal from the program.

CHSU-COM retains the right to relinquish the seat of any current or former student returning from an extended absence if they have been criminally charged or convicted of a misdemeanor, felony, or traffic violation. Students who have already resumed classes following an extended absence may be referred to the Student Progress Committee for sanctions up to, and including, dismissal from the program.

As future physicians, students are held to a high standard of professionalism, ethics and honor, and CHSU-COM has a duty to protect the public from potential harm by its students. All current or former students returning from an approved period away from CHSU-COM, such as a leave of absence or an offer to repeat an academic year, must complete a national background check, and controlled substance screen within a timeframe designated by CHSU-COM, but no later than sixty (60) days prior to the



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anticipated return date.

Additional requirements, such as a psychiatric evaluation, may be placed on returning students as deemed appropriate. Students who do not return on the approved date, or otherwise do not fulfill all the requirements for return, will need to re-apply through AACOMAS and will not be guaranteed readmission.

CHSU-COM may, in its sole discretion, allow the student to re-enroll in the next class of the same program, with the same enrollment status, number of credits and academic standing as when the student last attended CHSU- COM. The student may also request admission at a later date, so long as completion of the program occurs within the time frame required by CHSU-COM's accreditor, COCA, as explained above. If the school determines that the student is not prepared to resume the program where they left off, the school must make reasonable efforts to help the student resume and complete the program. Such reasonable efforts include, but are not limited to, providing a refresher course and allowing the student to retake a pretest, as long as such requirements do not place an undue hardship on the College. If reasonable efforts are unsuccessful or the school determines that there are no reasonable efforts that can be taken, the school is not required to readmit the student.

### **b. Re-admission of Service Members to CHSU-COM**

Under the Higher Education Opportunity Act of 2008 (HEOA), institutions are required to re-admit an individual who left school or did not accept an offer of admission in order to perform military service with the U.S. Armed Forces. The following sections explain the eligibility and re-admission requirements of this policy.

Students are eligible for re-admission under this provision if, during the leave, the student performed or will perform voluntary or involuntary active-duty service in the U.S. Armed Forces including active-duty training and National Guard or Reserve service under federal (not state) authority. Students are not eligible if they received a dishonorable or bad conduct discharge. In general, the cumulative length of absence and all previous absences for military service (service time only) must not exceed 5 years.



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## 1. Notice requirement

Students planning to take leave for military service, must provide written notice to the Associate/Assistant Dean of Students Services/Affairs as far in advance as is reasonable under the circumstances. Alternatively, at the time of readmission, the student must submit an attestation of military service that necessitates absence from CHSU-COM. No notice is required if precluded by military necessity, such as service in operations that are classified or would be compromised by such notice.

Students must also provide written notice of the intent to return to CHSU-COM to the Associate/Assistant Dean of Student Services/Affairs. The notice must be submitted no later than 3 years after the completion of the period of service. If the student is recovering from a service-related injury or illness, they must notify the school no later than 2 years after their recovery. A student who fails to apply for readmission within the designated time limits may not be eligible for readmission.

In accordance with Federal Regulations, returning students who receive a dishonorable or bad conduct discharge from the Armed Forces (including the National Guard and Reserves) are not eligible for readmission.

## 2. Tuition and Fees

For the first academic year after return from military service, the student will be re-admitted at the same tuition and fees rate that the student was or would have been assessed for the academic year of departure, unless there are sufficient veterans' educational benefits or institutional aid to pay the increased amount of tuition and fees. For subsequent academic years, the student will be charged the same tuition and fees as other students in the program.



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## 3. Re-admission Requirement

CHSU-COM will allow the student to re-enroll in the next class or classes in the same program, with the same enrollment status, number of credits, and academic standing as when the student was last in attendance. Students may be subject to the degree requirements in effect at the time of readmission. The student may also request a later date of admission or, if unusual circumstances require it, the institution may admit the student at a later date. If the school determines that the student is not prepared to resume the program where they left off, the school must make reasonable efforts at no extra cost to the student to enable the student to resume and complete the program. Such reasonable efforts include, but are not limited to, providing a refresher course and allowing the student to retake a pretest, as long as they do not place an undue hardship on the school. If reasonable efforts are unsuccessful or the school determines that there are no reasonable efforts that the school can take, the school is not required to readmit the student.

## Deferment of Admissions

Accepted applicants who can demonstrate extenuating or unexpected circumstances may request a one-year deferment for consideration. Requests for deferral will be considered on a case-by-case basis. The College reserves the right to offer or deny a deferral request, at the discretion of the Director of Admissions and the Assistant Dean of Student Affairs, Enrollment and Accreditation.

The applicant must submit a deferral request in writing, via email, to the Director of Admissions, who will review the reason for the deferral and any supporting documentation. The Director of Admissions will inform the applicant via email if the requested deferral is approved or denied.

The deadline to request deferral is no less than 30 days prior to the beginning of orientation.

Deferment requests should not be made to delay a decision in the given acceptance timeframe or to wait for an admission offer from another medical school. An applicant may only request or be offered a 1-year deferment. If the deferred applicant does not matriculate the following cycle year, the admission offer will



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be rescinded. Deferred applicants who did not matriculate by the next allotted cycle must reapply and follow the same admissions processes as all other applicants.

### **Additional Enrollment Requirement**

All offers of admission to the COM are conditional on meeting additional pre-enrollment requirements. All admitted students must meet the following criteria and deadlines in order to enroll in the COM:

a. **Matriculation Deadlines:**

- Deposits paid prior to January 1, 2026, must complete matriculation requirements by March 15, 2026
- Deposits paid between January 1 and February 28th, 2026, must complete requirements by April 15<sup>th</sup>
- Deposits paid between March 1 and April 30, 2026, must complete matriculation requirements by June 15<sup>th</sup>
- Deposits paid after May 1, 2016, must complete matriculation requirements within 30 days of depositing

b. **Health Insurance**

- CHSU requires all students to be covered by comprehensive insurance plan throughout their enrollment. Details of the requirements are outlined in the [CHSU Student Health Insurance Policy](#)

c. **Criminal Background Check (CBC)**

- Accepted Students will complete their CBC via the AACOMAS portal. AACOMAS will communicate with the accepted student via email in February of the year of matriculation.
- CHSU-COM applicants are required to self-disclose any charges, arrests, or convictions including misdemeanors, felonies, deferred adjudications, traffic violations, court martial, military nonjudicial punishments, and general or less than honorable discharge from the military. Non-disclosure/falsification may result in revocation of the offer of admissions.

This includes, but is not limited to, the following:

- Any instance in which they were arrested but which did not result in a conviction;



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- Any instance in which they were convicted of a crime but the conviction was overturned on appeal;
  - Any instance in which they were convicted of a crime but received a pardon;
  - Any instance in which they were tried as a juvenile or in which the conviction was entered via a court process specific to juvenile defendants; or
  - Any instance in which they were convicted of a crime but the conviction has since been expunged or sealed by a court under applicable law
- Applicants must be aware of the potential impact on program acceptance and contact the CHSU Office of Admissions for guidance if they have a felony conviction or a criminal record. If an applicant is uncertain of the status of a charge versus a conviction on their record, or if they are uncertain as to whether the offense was an infraction, misdemeanor, or a felony, they should contact the city, county, or state jurisdiction where the incident occurred, and they should contact the CHSU Office of Admissions.
  - Should any offenses, including deferred adjudications, occur after matriculation, the student must report the incident to CHSU-COM Office of Student Affairs within 30 days of the incident. Following review, disciplinary action may be instituted, up to and including dismissal from the program.
  - Clinical education sites require students to undergo a criminal background check and drug screening prior to participation in clinical education curriculum. Therefore, all admitted students must successfully complete a criminal background check and drug screening prior to enrollment in the COM. In addition, students must be able to pass the requisite criminal background check, drug tests/screens, immunization/tests, as these may be required by either California law and/or California Health Sciences University College of Osteopathic Medicine affiliated clinical sites and their accrediting and/or regulatory agencies.
  - Admitted students will need to complete both the criminal background check and the drug screening through a designated third-party agency. CHSU-COM will provide all students the relevant information to be able to complete both the criminal background check and drug screening. Once completed, the third-party agency will release the background check and drug screening results to the applicant and CHSU-COM. A student with any Offenses is encouraged to contact the licensure boards in the state of intended practice to ensure the





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aforementioned Offense will not inhibit the ability to obtain a medical license upon graduation.

- All students will be required to have a CBC prior to entering the third year. CHSU-COM cannot be held accountable for the clinical facility declining the student. If a student cannot be placed successfully in a clinical setting and unable to complete rotations due to not passing the CBC, the student will not be able to meet the requirements for graduation.

### d. Drug Screening

#### Pre-Matriculation

- CHSU requires all accepted students to provide a controlled substance screening. CHSU requires the screening to be conducted by an agency approved by CHSU and the student is responsible for any costs incurred.
- Any substance-related incident which occurs before matriculation, including, but not limited to, charges/arrests for driving under the influence, must be reported by the student to the CHSU-COM Office of Student Affairs within thirty (30) days of the occurrence. Following review, the student's acceptance may be rescinded.
- If the test result is positive (i.e. evidence of a controlled substance) or shows other abnormalities including, but not limited, to excessively dilute urine, the COM Office of Student Affairs along with the CHSU-COM Dean will review the test results and the application for admission.
- Controlled substance screening results will be considered based on California and federal laws governing illegal or controlled substances. Depending on the review by the Office of Student Affairs and the Dean, the student's acceptance may be rescinded.

#### Post Matriculation

- By accepting admission to CHSU and matriculating, the student agrees that CHSU-COM may share controlled substance screening results as deemed necessary. Any substance-related incident which occurs after matriculation,



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including, but not limited to, charges/arrests for driving under the influence, must be reported by the student to CHSU- COM's Office of Student Affairs within thirty (30) days of the occurrence. Following review, disciplinary action may be instituted, up to and including dismissal from the program.

- A controlled substance screening is required prior to starting clinical rotations, and all results are shared with the clinical sites. Additional screenings may be required, at any time, at the discretion of CHSU-COM or partnering institutions. CHSU has no control over the content of third-party background checks, which may include charges of driving under the influence.
- If the test result is positive (i.e. evidence of a controlled substance) or shows other abnormalities including, but not limited, to excessively dilute urine, the COM Office of Student Affairs along with the CHSU-COM Community Clinical Dean will review the test results and if necessary, refer the student to the Student Progress Committee for adjudication.

### e. Immunization Requirements

All accepted CHSU-COM students are required to provide the following:

- Completed medical history form
- Proof of immunization
- Completed drug screen (as described above)
- Completed physical examination conducted by a licensed physician using a CHSU-COM form.

Students must obtain all CHSU-COM required immunizations and corresponding titers, prior to matriculation and remain compliant with all immunization requirements through graduation. Students must maintain all immunizations as required by CHSU-COM in order to complete all required supervised clinical practice experiences in the osteopathic medical program curriculum.



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A complete description of all immunization requirements is available in the COM Office of Student Affairs and the Office of Admission. Details of what is required is also provided on the [admissions webpage](#).

Entering OMS I (1st year) students who have not completed all CHSU-COM immunization requirements may not be permitted to participate in the White Coat Ceremony and will be called to the Student Progress Committee for review and adjudication. In addition, non-compliance will result in the inability to participate in any laboratory activities (including but not limited to Early Learning Service Projects, Osteopathic Manipulation, Standardized Patient encounters, OSCE's and Clinical Rotations).

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## RESPONSIBILITIES

The Dean of College of Osteopathic Medicine

## HISTORY (R\*)

Approval Date:

07/01/2025

05/30/2025

06/21/2023

Revision Date(s):

05/21/2025

04/5/2023

Reviewed Date (s):

05/28/2025

08/01/2024

02/02/2023

**R:** Director of Admissions

**A:** Assistant Dean for Student Affairs & Enrollment

**C:** Associate Deans and COM Dean

**I:** Applicants and Admissions Staff, and Admissions Committee