



COM Petition for Readmission Form

Office of the Registrar

This form must be completed and returned to the CHSU Registrar’s Office for the student to be approved for readmission to the California Health Sciences University College of Osteopathic Medicine (COM) DO program.

Student’s Full Name: _____
Last First Middle

Home Address: _____

Phone #: _____ Student ID #: _____

Semester last attended (e.g., Fall 2022): _____

Semester of intended return (e.g., Fall 2023): _____

Student’s Acknowledgement

Applicants for reinstatement must provide information about all criminal charges and convictions, including deferred sentences, deferred judgements, dismissals, expungements, etc. related to any misdemeanor or felony charge (excluding parking violations). All reinstated students will be required to complete a background check prior to matriculation. A drug screen may also be required. Please note: any criminal history that is not disclosed at this time may result in CHSU-COM rescinding any offer of reinstatement.

Since withdrawal from CHSU-COM, have you had any arrests, been charged, convicted of, or entered a plea of guilty or nolo contendere (no contest) to any infractions, misdemeanors, or felonies, or do you currently have any pending legal actions, deferred sentences, deferred judgements, dismissals, or expungements related to such violations? If yes to any, please attach detailed information.

Student Acknowledgment: No Yes

By signing this petition student agrees to the terms as outlined in the SPC, LOA Approval or Re-Admission letter.

Petitioning Student’s Signature

Dean’s Decision

Approve Reinstatement Decline Reinstatement

Signature of the Dean _____
Date

Re-Admission Checklist

Student Name: _____

Readmission Date (First day of Semester): _____

Class: _____

Student Affairs

- ✓ Student must complete Petition for Re-Admission Form & New Enrollment Agreement
- ✓ Criminal Background Check/Drug Screen
 - Added to new cohort in Certiphi
 - Email with details of process for CBC and drug screen
Immunization email
- ✓ OSA receives the Form & provides to the Dean for approval
- ✓ Once approved by the Dean, final copy is sent to Registrar
- ✓ White Coat returned

Registrar

- ✓ Signed forms (re-admission form and EA) emailed to Registrar
- ✓ Register student for courses
- ✓ Reactivate Brightspace access
- ✓ Send email to departments notifying student's return

Financial Aid

- ✓ Office of Financial Aid Advised of student's return
- ✓ Student follows-up with Financial Aid

Academic Affairs

- ✓ Access to all academic software granted

IT and Facilities Services

- ✓ Email Activated
- ✓ Class Listserv
- ✓ Access to all academic software granted
- ✓ Student ID issued

Business Office

- ✓ Business Office advised of student's return