

Job Title:**Chair, Department of Biomedical Education****Job Description:**

The Chair of the Department of Biomedical Education will have an informed vision of the skills, expertise and knowledge needed by the osteopathic physician of the future, as well as the curriculum needed to provide these outcomes. The Chair will have excellent interpersonal skills to successfully deliver an active learning curriculum.

Reports to:**Associate Dean for Academic Affairs and Assessment****Classification:****Administration****Essential Duties:****Essential Functions:**

- Provide oversight for the department, including hiring, performance reviews and recommendations for promotion of all faculty of the department.
- Provide oversight and establish collegiality and cooperation amongst all department members.
- Work collaboratively with other Chairs in establishing an aligned curriculum delivery, integrated with clinical scenarios
- Plan for, develop pre-work and assessments items and deliver components of the curriculum.
- Assure faculty develop appropriate learning objectives for each session and learning activity delivered.
- Direct the creation of pre-classroom assignments, such as video recordings, narrated PowerPoints, case-based materials, and other modalities.
- Assure test questions and assessment tools match the learning objectives.
- Be familiar with, able to participate in and oversee active curriculum delivery models such as TBL.
- Participate in Item Writing Workshops to develop test writing skills.
- Participate in COM and University committees.
- Serve as an advisor for a cohort of medical students regardless of specialty.
- Serve as a Faculty advisor for selected student groups/clubs.
- Produce scholarly activities, especially related to learning outcomes.
- Other duties to be assigned as necessary and may change to meet the COM's needs.

**Qualifications/
Education:****Education:**

- Possess an earned doctorate in Anatomy, Biochemistry, Pharmacology or Physiology or related discipline
- Preference will be given to candidates with prior clinical teaching experience at a College of Osteopathic Medicine, as well as those demonstrating a history of scholarly collaboration and achievement, a commitment to quality education, a track record of mentoring junior faculty, national involvement in professional organizations, and proven ability to administer and manage an academic department

Licensure & Certification

- Earned Doctorate in Anatomy, Biochemistry, Pharmacology or Physiology or related discipline.

Skills & Experience:

- Ability to lead and inspire faculty members towards overall department and COM goals.
- A minimum of five years experience in medical education is required.
- Ability to deliver Active Learning / Flipped Classroom presentations in TBL format
- Understand the importance of and follow a set structured curriculum with program learning objectives
- Ability to adhere to deadlines for work projects assigned
- Adhere to professional code of conduct regarding Faculty/Student title IX topics
- Motivation to encourage Interprofessional Education among faculty and programs
- Strong interpersonal skills and enthusiasm to contribute to faculty growth and development
- Strong oral and written communication and computer skills

Compensation:

CHSU offers a competitive benefits and compensation package. Salary is commensurate with experience.

Application Instructions

Interested candidates are to electronically submit a letter of interest, a detailed resume and the names, titles, addresses, and telephone numbers of at least (3) professional references who may be contacted. Please send a completed package electronically to careers@chsu.edu and type **Chair, Biomedical Education** in the subject field of the email.