

Job Title:**Director of Human Resources****Job Description:**

California Health Sciences University, a local graduate educational institution is searching for a dynamic Director of Human Resources to join its team in Clovis, California. This position is responsible for guiding and managing the overall provision of Human Resource services, policies, and programs for the company as well as fostering change to turn strategic goals into measurable results. This will include: recruitment, talent and leadership development, discipline and termination, salary and benefits administration, new hire orientation, development of personnel policies and procedures, compliance and various special assignments.

Reports to:**Assistant VP of Operations****Classification:****Full-time, non-exempt****Qualifications/
Education:**

The ideal candidate will demonstrate both the interest and knowledge base to support the institution and its growth objectives by aligning approaches and practices. The successful candidate will have a bachelor's degree in HR (or related field) and eight-plus (8+) years of strategic and operational HR experience with a proven record of successful leadership abilities. Experience in higher education and Title IX compliance is a plus. PHR or SPHR certification is desired.

- Innovative leader with demonstrated strategic development experience;
- Ability to develop HR programs and policies based on business requirements;
- Strong knowledge of federal, California state and local laws and regulations pertaining to Human Resources.
- Strong project management, time management and leadership skills;
- Demonstrated proficiency in Microsoft Office Suite;
- Solid problem-solving skills;
- Ability to manage work in a fast-paced environment;
- Effective interpersonal, oral and written communication skills; and,
- Ability to contribute to and lead a team-oriented, high performance culture that emphasizes continuous improvement and quality.

Salary:

CHSU offers competitive wage and benefits packages and is an EEO employer

Application Instructions

Apply online through Sierra HR Partners (<https://sierrahr.com/>) by December 21, 2018.
Phone inquiries may be made to 559.431.8090.