

Job Title:	Educational Skills Specialist, College of Osteopathic Medicine
Job Description:	The Educational Skills Specialist will provide support to all student members of the COM learning community through individual appointments, workshops, and seminars. The Educational Skills Specialist will guide students towards reaching their full academic potential by fostering an understanding of learning styles and aiding in the development of effective study strategies and time-management skills.
Reports to:	Assistant Dean for Student Affairs and Enrollment
Classification:	Staff, Full Time, Exempt
Essential Duties:	<ul style="list-style-type: none"> • Provide individual academic skill assessments and consultations under both voluntary and mandatory conditions. • Provide appropriate academic interventions and advising for COM students. • Coordinate all aspects of the tutoring program including training, supervision and record-keeping. • Identify learning needs related to attention management, the challenges facing differently able students and problems related to communication skills; guide students to appropriate resources. • Other duties as assigned.
Qualifications/ Education:	<p>Education:</p> <ul style="list-style-type: none"> • Earned master's degree in education, Educational Psychology, or other relevant field. <p>Skills & Experience:</p> <ul style="list-style-type: none"> • Demonstrated ability to work with learners of all backgrounds and capabilities. • Professional accomplishments that reflect the essential duties of this position. • Understanding of various neuropsychological tests and the meaning of test results. • Excellent communication skills • Prior experience in undergraduate medical education preferred.
Compensation:	CHSU offers a competitive benefits and compensation package. Salary is commensurate with experience.

Application Instructions

Interested candidates are to electronically submit a letter of interest, a detailed resume and the names, titles, and contact information of at least (3) professional references. Please send a completed package electronically to careers@chsu.edu and type **Educational Skills Specialist** in the subject field of the email.