



# Health Savings Account (HSA) 2019 Contribution Change Form

Office of Human Resources

This form should be used to make changes to your Health Savings Account (HSA) contribution. Changes can be made to your HSA contribution at any time. You can increase, decrease, or stop your semi-monthly contribution, provided you are enrolled in a high deductible health plan (Anthem Silver or Anthem Bronze) and you do not exceed limits set by the IRS.

**The 2019 HSA Annual Contribution Limit is \$3,500 for an individual, and \$7,000 for a family.**

Individuals age 55 and over may make catch-up contributions of up to \$1,000 annually. It is the employee's responsibility not to exceed the IRS maximum contribution limit(s).

**Name:** \_\_\_\_\_ **Payroll Effective Date:** \_\_\_\_\_

**I would like to...**

Stop my HSA contributions

Change my HSA contribution to \$ \_\_\_\_\_ per paycheck

Make a one-time contribution of \$ \_\_\_\_\_

*(After a one-time contribution is made, the HSA contribution will revert back to the current contribution.)*

By signing below, I am requesting that California Health Sciences University process the above changes to my employee contribution deposited into my Health Savings Account. I also understand that it is my responsibility to monitor my Health Savings Account and not to exceed the IRS maximum contribution limits.

\_\_\_\_\_  
Signature Date

*Please return completed forms to the Human Resources department, or email attachment to hr@chsu.edu.*

**Office of Human Resources Use Only**

HR Initial: \_\_\_\_\_ Process Completion Date: \_\_\_\_\_