

**Job Title:****Health Sciences Library Director****Job Description:**

The Health Sciences Library Director will ensure that the scope of the Library's services and collections aligns with the educational, clinical, and research goals of CHSU and the CHSU strategic plan. The Director will collaborate with academic, clinical, and research units at the University in support of research, teaching, and patient care.

The Director is creative in identifying and solving problems within a collegial and collaborative environment and has the leadership expertise to bring those solutions to fruition. The Director is knowledgeable about current trends in health sciences libraries and is able to apply this understanding to make a significant, positive impact on the CHSU community.

**Reports to:****Provost****Classification:****Full-time, Exempt****Essential Duties:**

- Provide vision and strategic direction with a forward-thinking mindset in the context of the University's strategic vision, and the health sciences environment;
- Establish fiscal, resource, and programmatic priorities;
- Advocate for the libraries and maintain relationships with stakeholders within and outside of the University;
- Maintain an organizational culture of mutual respect, collaborative teamwork, and a high standard of excellence;
- Investigate alternative funding sources such as grants and work with the appropriate offices to apply for and secure funding;
- Ensure the libraries' resources and services fully support the educational, research, and clinical missions of the health sciences schools and departments;
- Assess and re-design services and organizational structures based on changing needs of users, the campus, and the libraries while emphasizing user focus;
- Provide research and consultation services;
- Engage in professional and/or subject discipline organizations, research, or publishing that will have a significant, positive impact on CHSU;
- Duties include weekend and evening hours.

**This job description is not intended to be all inclusive and the employee will also perform other reasonably related duties as assigned by CHSU.**

**Qualifications:**

**Education**

- MLS from an ALA-accredited program or non-U.S. equivalent.

**Skills & Experience**

- At least four years of increasingly responsible professional experience in health sciences or related libraries;
- Supervisory and leadership experience;
- Demonstrated record of effecting change in complex information environments;
- Excellent oral and written communication skills;
- Excellent organizational skills, including ability to comply with policies and procedures, manage multiple priorities and meet deadlines;
- Preferred qualifications include:
  - ◇ Experience in academic health sciences or other medical libraries;
  - ◇ Experience in supporting health sciences researchers across the research life cycle;
  - ◇ Understanding of the depth and breadth of health information concepts;
  - ◇ Experience with fundraising and grant writing;
  - ◇ Demonstrated success at engaging with academic stakeholders and administrators within the communities being served by the library.

**Salary:**

CHSU offers competitive wage and benefits packages and is an EEO employer

**Application Instructions**

Interested candidates are to electronically submit a letter of interest, a detailed resume and the names, titles, addresses, and telephone numbers of at least (3) professional references who may be contacted. Please send a completed package electronically to [careers@chsu.edu](mailto:careers@chsu.edu) and type **HEALTH SCIENCES LIBRARY DIRECTOR** in the subject field of the email.