

<b>Job Title:</b>	<b>Psychological Counselor, College of Osteopathic Medicine</b>
<b>Job Description:</b>	The counselor reports directly to the Assistant Dean of Student Affairs and offers services to students in the areas of academic and emotional development to assist with meeting academic and professional goals. Key components of the position include identifying and addressing student challenges, providing counseling, and making referrals as necessary.
<b>Reports to:</b>	<b>Assistant Dean for Student Affairs and Enrollment</b>
<b>Classification:</b>	<b>Full-Time, FLSA Exempt</b>
<b>Essential Duties:</b>	<ul style="list-style-type: none"> <li>• Provide compassionate and supportive mental health counseling for students. Perform individual assessments. Conduct individual and group counseling sessions, develop treatment plans, and maintain necessary documentation.</li> <li>• Consult with faculty and staff regarding students' mental health needs.</li> <li>• Provide crisis intervention during student mental health emergencies.</li> <li>• Conduct and evaluate educational workshop programs and outreach.</li> <li>• Work collaboratively with faculty and staff to develop and deliver a network of outreach services.</li> <li>• Work collaboratively with off-campus mental health resources to ensure individual students have comprehensive treatments plans.</li> <li>• Attend student progress committees and academic discussions as needed.</li> <li>• Perform other duties as assigned or directed to meet the goals and objectives of the organization.</li> <li>• Maintain accurate and confidential student records in counseling services</li> <li>• Participate in developing department goals, objectives, and systems.</li> <li>• Actively participate in University and COM committees and meetings.</li> </ul>
<b>Qualifications/ Education:</b>	<p><b>Education</b> PhD or PsyD preferred, or master's degree from an APA accredited institution.</p> <p><b>License and Experience</b></p> <ul style="list-style-type: none"> <li>• California License to provide mental health services.</li> <li>• 3-5 years' experience counseling undergraduate or graduate level students.</li> <li>• Excellent written and verbal communication skills.</li> <li>• Excellent interpersonal skills and ability to work in a team environment.</li> <li>• Must be self-motivated, self-disciplined, and able to function at an optimal level, while producing results and working independently.</li> <li>• Must be detail-oriented, very organized, and have excellent follow-through.</li> <li>• Demonstrated technological ability, databases, Word, Excel.</li> <li>• Ability to set priorities and meet deadlines, while balancing multiple projects and performing assignments accurately.</li> <li>• Flexibility in occasionally working extended hours, evenings, and/or weekends.</li> <li>• Ability to serve the University and its students in a professional, caring and effective manner.</li> <li>• Excellent communication skills.</li> <li>• Prior experience in undergraduate medical education preferred.</li> </ul>
<b>Compensation:</b>	CHSU offers competitive wage based on experience plus benefits and is an EEO Employer.

To learn more about our team, click [here](#).

### Application Instructions

Interested candidates are to electronically submit a letter of interest, a detailed resume and the names, titles, addresses, and telephone numbers of at least (3) professional references who may be contacted. Please send a completed package electronically to [careers@chsu.edu](mailto:careers@chsu.edu) and type **COM PSYCHOLOGICAL COUNSELOR** in the subject field of the email.