



California Health Sciences University

UNIVERSITY

SELF-MONITORING POLICY AND PROCEDURES FOR ENSURING COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS

PURPOSE

California Health Sciences University (CHSU) is required to comply with certain federal and California state laws and regulations. This Policy identifies the procedures developed by CHSU to maintain compliance with the requirements of the Bureau for Private Postsecondary Education (BPPE) (<https://www.bppe.ca.gov/>).

SCOPE

This Policy is applicable to CHSU's administration.

POLICY STATEMENT

CHSU is located in Clovis, California and accredited by the WASC Senior College and University Commission (WSCUC). CHSU includes two post-baccalaureate degree programs – the Doctor of Osteopathic Medicine (DO) degree offered through the College of Osteopathic Medicine; and the Master of Biomedical Sciences (MSBS) degree offered through the College of Biosciences and Health Professions. CHSU is a private University that is approved to operate as such by the California Bureau for Private Postsecondary Education (BPPE). “Approval to Operate” means that California Health Sciences University is in compliance with standards and requirements as set forth in CEC94897 (1).

The University is committed to compliance with the requirements set by the State of California and the BPPE.¹ Because the State and BPPE regularly update their requirements, the University must have timely access to information about any additions or changes to the legal and regulatory requirements.

Members of the University's administrative team subscribe to the BPPE's email notification service and review the BPPE's announcements. Agendas for Advisory Committee Meetings are reviewed to determine if there will be discussion on issues relevant to the University and, if so, identify who from the University should attend. Where appropriate, information provided by the BPPE concerning intention to amend or issue new regulations changes and other relevant information from Advisory Committee meetings are distributed to appropriate administrative staff.

¹ The University is also committed to compliance with federal laws and regulations and meeting the standards and rules set by its institutional and programmatic accreditors.



California Health Sciences University

Where applicable, staff are encouraged to attend BPPE workshops. Annual report and school performance fact sheets and other reporting required by the BPPE are discussed by the staff and shared with the Board of Trustees. The University posts School Performance Fact Sheets and Annual Reports as required by BPPE.

CHSU CATALOG

The information within the CHSU catalog is reviewed by the Office of the Registrar to ensure that it is accurate at the time of publication. Students are responsible for utilizing the Catalog and communications from CHSU to inform themselves of and satisfactorily meet all requirements applicable to their relationship with the University. However, the CHSU catalog does not constitute a contract, or terms or conditions of contract between the student, faculty and/or staff at CHSU. The University reserves the right, at any time and without notice, to make any changes to the rules, policies, procedures, or any other information that pertains to students or the institution including, but not limited to, admission, registration, tuition and fees, attendance, curriculum requirements, conduct, academic standing, candidacy and graduation. Students and others who use the CHSU catalog should be aware that the published information may change from time-to-time at the sole discretion of CHSU and that these changes may alter information contained in the Catalog. Any such changes may be obtained in the Addendum to the Catalog.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834, <http://www.bppe.ca.gov/>, Phone: (888) 370-7589 or (916) or Fax: (916)263-1897.

STUDENT ASSISTANCE

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by Phone: (888) 370-7589, Option #5 or email: osar@dca.ca.gov. More information on the Office of Student Assistance and Relief can be found on the **BPPE website** (<https://osar.bppe.ca.gov>).

Prospective students are encouraged to review the CHSU catalog prior to signing an enrollment agreement and the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

A student or any member of the public may file a complaint about this institution with the BPPE by calling (888) 370-7589 or (916) 431-6959 or by fax at (916) 263-1897. A complaint form can be obtained on the Bureau's website: <http://www.bppe.ca.gov>.

For more information, contact the BPPE at (916) 431- 6959, or toll-free (888) 370-7589, or visit



California Health Sciences University

its website at: www.bppe.ca.gov.

SCHOOL PERFORMANCE FACT SHEET

In compliance with the California Postsecondary Education Act of 2009, CHSU provides the following Statements of Fact: The Bureau for Private Postsecondary Education (BPPE), as the regulatory body for private postsecondary institutions for the State of California, requires that each institution provide the following information to students, prior to enrollment, as evidence of recognition of the need to address consumer protection:

- Completion rates for each program of instruction;
- Placement rates for each program of instruction;
- License-examination passage rates for any program to which that statistic is applicable;
- Salary or wage information for each career, occupation, trade, job, or job title, as applicable, for which students are prepared.

The data are published on the university website (<https://chsu.edu/accreditation/#fact-sheets>) and updated annually. Fact sheets are filed with the BPPE. This fact sheet contains the information as calculated pursuant to California state law.

Any questions a student may have regarding the fact sheet that are not satisfactorily answered by CHSU may be directed to the BPPE at 1747 North Market, Suite 225, Sacramento, CA 95834, <http://www.bppe.ca.gov/>; Phone: (916) 431-6959; Toll-Free: 888-370-7589; Main Fax: 916- 263-1897.

RIGHT TO CANCEL

Students have the right to cancel their enrollment agreements and obtain a refund of all charges paid through the later of the following: attendance at the first class session or the seventh day after enrollment, less the maximum nonrefundable two-hundred and fifty dollars (\$250) seat deposit. Students who wish to cancel their enrollment agreements must notify the applicable College's Office of Admissions of the cancellation by email, mail, or in person. If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund. If the student receives federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal financial aid funds.



California Health Sciences University

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits earned at California Health Sciences University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or diploma is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree, or diploma earned by a student at CHSU are not accepted at the institution to which the student seek to transfer, the student may be required to repeat some or all of their coursework at the institution to which they transfer. For this reason, students should make certain that their attendance at CHSU will meet their educational goals. Students may want to contact the institution(s) to which they may seek to transfer after attending CHSU to determine if their credits, degrees, or diplomas will transfer.

GAINFUL EMPLOYMENT DISCLOSURE

The Doctor of Osteopathic Medicine program prepares graduates for the following United States Department of Labor's Standard Occupational Classification codes:

- 29-1210 Physicians
- 29-1211 Anesthesiologists
- 29-1212 Cardiologists
- 29-1213 Dermatologists
- 29-1214 Emergency Medicine Physicians
- 29-1215 Family Medicine Physicians
- 29-1216 General Internal Medicine Physicians
- 29-1217 Neurologists
- 29-1218 Obstetricians and Gynecologists
- 29-1221 Pediatricians, General
- 29-1222 Physicians, Pathologists
- 29-1223 Psychiatrists
- 29-1224 Radiologists
- 29-1229 Physicians, All Other
- 29-1240 Surgeons
- 29-1241 Ophthalmologists, Except Pediatric
- 29-1242 Orthopedic Surgeons, Except Pediatric
- 29-1243 Pediatric Surgeons
- 29-1249 Surgeons, All Other



California Health Sciences University

The Master of Science in Biomedical Sciences program prepares graduates for the following United States Department of Labor's Standard Occupational Classification codes:

- 26-0102 Biomedical Sciences, General

A degree program that is unaccredited or a degree from an unaccredited institution may not be recognized for some employment positions.

RESPONSIBILITIES

The President of the university is responsible for this policy.

HISTORY (R*)

Approval Date:

09.16.2024

7.23.2019 (originally titled: CHSU Approval to Operate)

Revision Date(s):

09.11.2024

R: Legal, Accreditation Liaison Officer

A: Registrar

C: President, Legal

I: Chief Academic Officer, Presidents Executive Council