



# **California Health Sciences University**

COLLEGE OF OSTEOPATHIC MEDICINE (COM)

SIMULATION BUDGET PROCESS

## **PURPOSE**

The purpose of this CHSU Simulation Center and Program policy is to establish a fiscally responsible process for the annual budget.

## **SCOPE**

The policy affects the Simulation Center Director and staff including the following:

- CHSU COM Associate Dean, Osteopathic Clinical Education and Simulation as supervisor to the Simulation Center Director
- CHSU COM Dean
- CHSU Controller
- CHSU Vice President of Operations
- CHSU CFO
- Provost

## **POLICY STATEMENT**

The Simulation Center and Program has an established process for review of the annual Simulation Center and Program budget to ensure the support and resources are available for achieving the mission, strategic goals, and anticipated outcomes of the Simulation Centers.

The Simulation Center Director is the administrator responsible for the annual academic budget in collaboration with the COM Dean, Associate Dean of Osteopathic Clinical Education and Simulation, and the CHSU CFO working directly with department chairs, (primary, specialty, and osteopathic principles and practices), course directors and the Simulation Center staff.



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## **RESPONSIBILITIES**

Simulation Center administration and personnel, and associate dean, osteopathic clinical education and simulation.

## **HISTORY (R\*)**

Approval Date:

7/5/2023

9/6/2019

Revision Date(s):

5/11/2023

Reviewed Date(s):

7/5/2023

**R:** COM Dean

**A:** Simulation Center Director, Associate Dean for Osteopathic Clinical Education and Simulation, Assistant Manager Simulation Operations

**C:** COM Faculty and Staff, CHSU Chief Financial Officer, CHSU Legal Counsel, CHSU Policy Development Committee

**I:** CHSU Community