



California Health Sciences University

COLLEGE OF OSTEOPATHIC MEDICINE (COM)

SIMULATION PROFESSIONALISM AND GENERAL OPERATING POLICY

PURPOSE

The purpose of this policy is to inform the CHSU community of the commitment to healthcare simulation standards, professionalism, and day-to-day Simulation Center operations.

SCOPE

This policy affects all users (internal and external) of the CHSU Simulation Center including Simulation Center personnel, faculty, staff, and students.

POLICY STATEMENT

The CHSU Simulation Center adheres to the following policies demonstrating a commitment to quality and ensuring implantation of rigorous evidenced-based guidelines in the practice and development of simulation-based education.

- Society for Simulation in Healthcare Simulationist Code of Ethics
- International Nursing Association for Clinical Simulation and Learning [Healthcare Simulation Standards of Best Practice™](#) and specifically Professional Integrity and Operations
- [Association of Standardized Patient Educators Standards of Best Practice](#)
- [CHSU Governing Statute 2 University Code of Ethical Conduct](#)
- [CHSU Statement on Professional Ethics for Faculty](#)
- [CHSU Student Conduct and Professionalism Policy](#)

A. Professionalism

While engaged in simulated-based experiences and skill training in the CHSU Simulation Center



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and classrooms, participants will demonstrate professional conduct, act professionally and dress as requested for the simulation activity. All communication, written and non-verbal, will always be respectful and considerate.

Standardized patients, manikin patients, and task trainers are to be treated with consideration and respect as if caring for a real patient in a clinical setting.

B. Operations

The Simulation Center is accessible during operating hours Monday-Friday 9 am to 5pm to all members of the CHSU community and upon appointment for the public. The Simulation Center will be closed on all official university holidays and weekends.

Requests to use the Simulation Center outside of operations hours (8am to 5pm Monday through Friday) is evaluated on a case-by-case basis and approved by the Simulation Center Director in consultation with the CHSU VP of Operations, Facilities Coordinator, Associate Dean for Osteopathic Clinical Education and Simulation, and COM Dean.

Non-simulation event requests are covered under the [CHSU Campus Facilities Policy](#).

No supplies or equipment from the Simulation Center can be used for actual patient care and diagnostic purposes.

All Simulation Center personnel, CHSU faculty, and students will comply with and are subject to CHSU computer and network policies:

- [CHSU Acceptable Use of Technology Policy for Employees](#)
- [CHSU Acceptable Use of Technology Policy for Students](#)



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RELATED INFORMATION AND PROCEDURES

- A. The Simulation Center Director and staff will stay abreast of current issues and trends regarding simulation in healthcare at the state, national and international level using information for practice improvement.
 - B. Keycard access is required to enter the simulation center.
 - C. The Simulation Center Director grants Simulation Center access to faculty key cards. All exterior doors are always locked, and students do not have key card access.
 - D. No food or drinks are allowed in patient rooms (exam and hospital). Individuals needing an accommodation should consult the COM Student Affairs Office and the Simulation Center Director. Reference the [CHSU Accessibility Services](#) policy.
 - E. In the event of illness or emergency by a faculty or Simulation Center staff facilitating a simulation event, the Simulation Center Director is to be notified and/or 911 called.
 - F. Internal or external participants who are ill will be dismissed from the event. It is the responsibility of the course director to find a faculty facilitator replacement. If none can be found the activity may be canceled and students notified. Required make-up of missed simulated experiences can be arranged with the course faculty and simulation personnel.
 - G. The use of Simulation Center computers, office equipment, and office supplies are designated for Simulation Center business and use by simulation personnel or CHSU faculty facilitating an event.
 - H. Efficient use of resources and security of equipment including client data are essential for effective day-to-day operations and fiscal management of the simulation center.
 - I. The Simulation Center Director will coordinate any media requests, coverage, and/or events with the CHSU Marketing Department.
 - J. All users of the Simulation Center are required to leave the area clean, trash in receptacles, and in the condition in which it was found.
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RESPONSIBILITIES



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A. All CHSU Faculty and Simulation Center Director and personnel are responsible to uphold and follow this policy

HISTORY (R*)

Approval Date:

7/5/2023

09/06/2019

Revision Date(s):

4/3/23

Reviewed Date(s):

7/5/2023

R: COM Dean

A: Simulation Center Director, Associate Dean for Osteopathic Clinical Education and Simulation

C: COM Faculty and Staff, CHSU Vice President of Operations, CHSU Legal Counsel, CHSU Policy Development Committee, Simulation Personnel

I: CHSU Community